

## NEWSLETTER

10.10.2019

### INVOICING ADDRESSES FOR ARCTIA GROUP

All invoices for Arctia group should be sent by email. We do not process paper invoices.

We kindly ask you send your invoices to our e-mail addresses:

Arctia Oy	arctia.FI.P.109888-8@docinbound.com
Arctia Icebreaking Oy	icebreaking.FI.P.109889-6@docinbound.com
Jm Voima Oy	voima.FI.P.109890-4@docinbound.com
Arctia Offshore Oy	offshore.FI.P.109904-3@docinbound.com
Arctia Karhu Oy	karhu.FI.P.109905-0@docinbound.com
Arctia Management Services Oy	ams.FI.P.109906-8@docinbound.com
<b>Meritaito Oy</b>	<b>meritaito.FI.P.129952-8@docinbound.com</b>

Please follow these instructions when sending invoices via e-mail:

- The attached invoice needs to be in PDF format
- One PDF file may include only one invoice with all necessary attachments
- One e-mail message may include ten (10) separate PDF files

All invoices should include our P.O. purchase order number or at least the name of the subscriber. Other purchase order information in accordance with the agreement/ purchase order. Please notice that the general payment term for the Arctia group is 30 days net.

Our VAT-numbers and company register ID

Arctia Oy	FI23025737	2302573-7
Arctia Icebreaking Oy	FI23054036	2305403-6
Jm Voima Oy	FI23054028	2305402-8
Arctia Offshore Oy	FI23054087	2305408-7
Arctia Karhu Oy	FI24513660	2451366-0
Arctia Management Services Oy	FI27259418	2725941-8
Meritaito Oy	FI23025657	2302565-7

For more information: kirjanpito@arctia.fi

### ARCTIA OY

**Sari Kankkunen**  
**CFO**